

EIS Message 07-02(C3)

21 June 2007

SUBJECT: Retention Control Point (RCP) Exceptions

1. Submit all exceptions to Retention Control Point (RCP) through the servicing Career Counselor.

a. Submit requests for exception to RCP via hotline category RCPEXCP, followed by a hard copy packet consisting of the following (**Do Not Send a Hotline for SGM/CSM request**):

(1) A DA Form 4187 endorsed through the LTC or higher and an ERB. If Soldier has an approved retirement, include a copy of the orders.

(2) Provide the Soldiers BASD, current RCP, current ETS, requested ETS, projected redeployment date if currently deployed or will deploy, and justification for the exception on the DA Form 4187.

b. Update ERUP codes in RETAIN and EDAS prior to submission of packet or provide an explanation in the hot form remarks as to why it is not current.

c. Contact EIS prior to submitting requests that are involuntary or for medical reasons.

2. **CSM/SGM RCP exceptions**. Career Counselors are responsible for updating the ETS for Sergeants Major qualified to serve up to 35 years under AR 601-280 paragraph 3-15.

3. CSM/SGM's not serving in nominative positions wishing to request an exception to exceed 30 years of AFS must have their request endorsed by the MACOM CSM and processed as follows:

a. The servicing Career Counselor processes the packet via email through S1 channels to their MACOM G-1 who submits the request to Army Human Resources Command (AHRC) CSM/SGM Branch.

(1) MACOM G-1 processes the request for their CSM's endorsement and continues to forward the packet via email to AHRCEPS@conus.army.mil (CSM/SGM Branch).

(2) CSM/SGM's Branch forwards the packets to the Army G1 SGM who coordinates with the SMA for approval/disapproval.

(3) Army G1 publishes the approval or disapproval memorandum and adjusts Soldiers ETS as necessary. Army G1 will provide a copy of final disposition, via email, to the CSM/SGM Branch and the servicing Career Counselor.

b. Prepare packet as stated in paragraph 1 above.

4. POC for this message is MSG Shepard DSN 221-6999, AHRCEPFP@conus.army.mil.

End EIS Message 07-02(C2)

Mr. Bragg, Chief RMB