

EIS Message 07-03 (C1)

31 May 2007

SUBJECT: Request to Remove Declination of Continued Service Statements (DCSS)

1. All requests to remove a Declination of Continued Service Statement (DCSS) are submitted through the servicing Career Counselor.
 - a. Submit hotline using the EIS hotform to DCSSREM category followed by a hardcopy packet scanned and emailed to EIS.
 - b. Packet requires at a minimum DA Form 4187 endorsed through the LTC or higher, a current ERB and a copy of the signed Declination Statement.
 - c. Ensure Soldier is built as NELG, fully qualified except for an ERUP Code of 9Q.
2. If approved Soldier will be locked in for OPT 1 in an override (OVRD) status, and ERUP and AEA transactions will be processed. Do not attempt to cancel reservation - Soldiers are restricted to OPT 1 only. Call EIS for assistance in confirming reenlistment if needed.
3. EIS will place Soldiers on assignment instructions through coordination with his/her Career Branch. Career Counselors will ensure that Soldiers reenlist for enough time to complete the SRR for the new assignment.
4. The servicing Career Counselor will report to EIS any Soldiers that fail to reenlist within 30 days of memorandum approval date.
5. POC for this message is MSG Shepard, DSN 221-6999, AHRCEPFP@hoffman.army.mil.

End EIS Message 07-03 (C1)

Mr. Bragg, Chief RMB