

SUBJECT: Assignment Notification and Service Remaining Requirement for Recruiting Duty

1. The Army is currently experiencing a shortage of Recruiters, and has recently been approved for an additional 250 Detail Recruiters. Enlisted Personnel Management Directorate (EPMD) is looking at all available means to fill USAREC.

2. **Sergeants and above** selected for recruiting duty are **required to have 36 month remaining in service** from their report date to Recruiting Command. **Specialists/Corporals** selected for recruiting duty under the Corporal recruiting program are **required to have 24 months remaining in service** from their report date to Recruiting Command.

A. Soldiers (other than initial term Soldiers and Soldiers on indefinite status) who decline to take action to meet the service remaining requirement for recruiting duty are required to complete a DA Form 4991-R Declination of Continued Service Statement (DCSS).

B. Soldiers who sign a DCSS will be processed for deletion of AI through the local levy section to HRC. ***HRC will evaluate deletion request and determine whether to delete the Soldier or have the soldier continue on AI.*** Based on current and projected recruiting personnel shortages all Soldiers who have at least 12 months retainability from completion of the Army Recruiting Course will be considered for an exception to policy to continue on AI to recruiting duty.

C. Career Counselors should counsel Soldiers considering signing a DCSS on the possibility of remaining on the AI.

3. Currently serving Recruiters and Detail Recruiters who have an approved retirement may request to withdraw their retirement to remain on recruiting duty. Request can be approved by the retirement authority as an exception to policy as outlined in AR 635-200, chapter 12-15.

4. Soldiers at or close to RCP may volunteer or may be selected for recruiting duty. Soldiers who accept the AI for recruiting duty may exceed their RCP to meet the 36 month Service Remaining Requirement.

5. Point of contact this message is SGM Carpenter, DSN: 221-6807.

END Policy Message 05-11

SGM Vales