

Policy Message 06-02

3 October 2005

SUBJECT: eArmyU with laptop option

1. REFERENCES:

- A. AR 621-5, PARAGRAPH 5-7, 17 NOV 93, Army Continuing Education System
- B. AR 601-280, 31 MAR 99, Army Retention Program

1. This message rescinds Policy Message 05-13 and announces changes to the eArmyU program effective 1 October 2005.

2. Effective 1 October 2005, changes in reenlistment criteria broaden Regular Army Soldiers eligibility to participate in the laptop enrollment option. The goal of this expansion is to promote Army educational opportunities to an expanded Soldier population.

3. Effective 1 October 2005, Regular Army Soldiers who meet the below criteria may be eligible for the eArmyU laptop option:

a. Soldiers in the rank/grade of SPC (E4) through SFC (E7) with less than 10 yrs of active federal service and have 3 or more years of service remaining in the Army. Soldiers, if otherwise eligible, may reenlist or extend to meet the 3-year Service Remaining Requirement (SRR).

b. PFC (E3) with less than 24 months of service who meet eligibility and reenlist or extend to meet the 3-year Service Remaining Requirement. Soldiers in the grade of PFC or lower who were reduced in grade are not eligible for this option.

c. Soldiers in the rank/grade of **SSG (E6) through SGM/CSM(E9)** with more than 10 years of active federal service and have **more than 3 years remaining to RCP/MRD**. Soldiers not serving on an indefinite status must reenlist regardless of the amount of service remaining on their current enlistment.

4. All Regular Army Soldiers are required to have Army Continuing Education System (ACES) Counselor as well as Commander approval and follow the documentation and timeline procedures for processing of the eArmyU Participation Agreement which must be returned within 30 days of issuance. Eligibility information is located on the eArmyU Home Page at www.eArmyU.com under "View Eligibility Checklist" and in the Frequently Asked Questions (FAQs).

5. Officials indicated that laptop eligibility criteria will be constrained based on laptop take-rates and program funding. eArmyU tuition includes textbooks, Internet Service Provider, 24/7 technology support, a "boot camp" tutorial, and online academic tutoring and mentoring.

6. Processing Procedures:

a. Soldier meets with ACES Counselor who determines the Soldier's eligibility for enrollment (other than service remaining requirement). The ACES Counselor and Soldier will complete and sign the eArmyU Participation Agreement (PA). ACES Counselor will provide the signed PA and Army Tuition Assistance Statement of Understanding (SOU) to the Soldier and refer the Soldier to their Career Counselor.

b. Career Counselors will verify the Soldier meets the 3-year SRR and contact the unit Commander to seek approval and signature on the eArmyU PA and the Army Tuition Assistance SOU. In cases when the Soldier requires additional service to meet the 3-year SRR the Career Counselor will prepare reenlistment and/or extension paperwork, and complete block nine of the eArmyU PA and attach copy of DD Form 4, Reenlistment Contract, and/or DA Form 1695.

c. Commanders will indicate approval for Soldier to participate in the program on the PA and the Army Tuition Assistance SOU.

d. Soldiers will return completed eArmyU PA, Army Tuition Assistance SOU, and reenlistment documentation to the ACES Counselor within 30 days from the date the Counselor signed the PA. The ACES Counselor will enroll the Soldier in eArmyU and annotate the enrollment in the eArmyU portal within 48 hours.

7. A Soldier may reenlist/extend prior to meeting with an ACES Counselor and enrolling in the program; however, ensure the Soldier understands the reenlistment/extension does not guarantee enrollment into the program. Soldiers must still be interviewed by the ACES Counselor. ACES Counselor and Commander determine eligibility for and approve enrollment in laptop option and sign PA.

8. POC for this message is SGM Carpenter 221-6933. Direct questions regarding the eArmyU program to the local installation Army Education Center.

End Policy Message 06-02

SGM Kuhar