

Policy Message 06-05

5 January 2006

SUBJECT: Enlistment of Mobilized United States Army Reserve (USAR) or Army National Guard of the United States (ARNGUS) Soldiers into the Regular Army

1. REFERENCES:

A. United States Code, Title X, Section 12302

B. HQDA (SAMR-HR) Memorandum Subject: Enlistment of Mobilized United States Army Reserve (USAR) or Army National Guard of the United States (ARNGUS) Soldiers into the Regular Army, dated 2 Jun 05.

C. MILPER Message 05-143, AHRC-PDZ-RC, Enlistment of Mobilized United States Army Reserve (USAR) or Army National Guard of the United States (ARNGUS) Soldiers into the Regular Army.

2. This message supersedes Policy Message 05-23, dated 18 Jul 05, and announces guidance for Active and Reserve Component Retention Personnel along with procedures for enlistment of approved Mobilized Reserve Component Soldiers into the Regular Army consistent with the Continuum of Service concept.

3. Mobilized Reserve Component Soldiers desiring to enlist into the Regular Army must follow the guidance in MILPER Message 05-143. Follow the additional guidance below to prepare the DD Form 4 and Annexes for Reserve Component Soldiers approved to enlist into the Regular Army.

a. Active and Reserve Component Retention Personnel will provide assistance to all mobilized RC soldiers regardless of location or Army component. Any Career Counselor (79S, 79T, 79V) can execute the contract and no deviation to the provided example DD Form 4 is authorized.

b. Soldiers accepted into the program will receive an approval memorandum from the Chief, Reserve Component Personnel Support Services Branch (RCPSSB). The approval memorandum will provide the Soldier's BASD (as of DEMOB date), grade, MOS, enlistment terms authorized, initial assignment instructions along with an example on how to prepare the DD Form 4. Attach the approval memorandum to the enlistment contract as Annex A. Soldiers will not enlist under Indefinite regardless of time in service and rank.

c. There is no requirement to process Soldiers through RETAIN to obtain a Retention Control Number (RCN). There is no RCN needed on these DD Form 4s. Leave block 7 (total active and inactive military service) of DD Form 4 blank.

Courtesy of:
www.ArmyReenlistment.com

d. Servicing Retention Personnel will use the BASD provided on the approval memorandum to counsel Soldiers and to determine whether the soldier is qualified for an SRB in accordance with latest SRB MILPER Message. Line 8b of DD Form 4 will contain SRB information only, provided soldier is otherwise qualified. All other promises in connection with this enlistment will be annotated on the RCPSSB approval memorandum (Annex A). If qualified for an SRB, prepare a DA Form 4789 and attach to the enlistment contract as Annex B; remove the word "NONE" from the DD Form 4 block 8b and insert the SRB information below:

Example: SRB X.X, MOS XXX, 00 Months of Previously Obligated Service, XX Months of Additional Obligated Service, SRB MILPER Message XX-XXX.

e. If Soldier is not qualified for SRB but there is a Seasonal Bonus (SB) in effect at the time of the enlistment, remove the word "NONE" from the DD Form 4 block 8b and insert the SB information below:

Example: Seasonal Bonus (SB) \$ XXXX, authorized by Enlistment Incentive Program ALARACT Message XX/XXXX.

4. Retention Personnel who prepare and assist in the execution of enlistment must forward a copy of the DD Form 4 to the Army Human Resources Command, Attn: AHRC-PDZ-RC, Room 3N29, 200 Stovall Street, Alexandria, VA 22332, fax to commercial (703) 325-4838, DSN (221) or Email: RCAC@hoffman.army.mil, immediately after completion of enlistment. Additional distribution of enlistment contract will be the responsibility of the RCPSSB team. Points of contact at the RCPSSB are SFC Ellerbe/SGT Smith at (703) 325-2347/9884 or DSN 221-2347/9884.

5. Retention Personnel must advise RC Soldiers to maintain contact with the RCPSSB points of contact via email to ensure any changes to the Soldiers demobilization date are known. Prior to departing the "DEMOB site" the Soldier will be provided with a DD Form 214, Separation Orders, Finance Printout, PCS Orders, and DA Form 31 if applicable. All Soldiers are entitled to 15 days permissive TDY plus travel days to arrive at new duty station. HRC will enter the Soldier into EDAS and Finance upon verification that the Soldier has demobilized and is enroute to new duty station.

6. Upon arrival at new duty station any issues with Soldier's personnel record in EDAS or finance issues should be brought to the attention of SFC Ellerbe, NCOIC RC to AC Program at commercial (703) 325-2347/9884, DSN 221-2347/9884 or Email: RCAC@hoffman.army.mil.

7. POC for this action is SGM Bragg, DSN 221-6947

End Policy Message 06-05

SGM Bragg, RMB SGM