

RECLASS Message 10-06

1 October 2009

SUBJECT: DA DIRECTED Reclassification Actions

1. As the Army shapes the force, it sometimes becomes necessary to reclassify Soldiers serving in overstrength MOSs through the DA Directed reclassification process.
2. When necessary, a MILPER message is released announcing DA Directed reclassification programs for specific MOSs. A window is given with a termination date allowing Soldiers the opportunity to request a voluntary reclass into a shortage MOS. If the desired number of reclassifications is not achieved through the volunteer process, Soldiers will be DA Directed out of their overstrength MOS. These Soldiers will be identified by their Branch and scheduled for retraining into another MOS. The RECLASS Processing Team is responsible for scheduling the training and the gaining branch will process the Soldier's assignment.
3. This type of action will not be processed through the Request List. This means a Decision Report will not be generated through RETAIN, and the servicing Career Counselor will not have visibility of these actions on their corresponding worksheets. The RECLASS Processing Team will generate memorandums (by DMSL) notifying the servicing Career Counselor and their respective Chains of Command of the directed reclassification. The memorandums will include the Reclassification Control Number (RCN) and instructions to have the Soldiers' PMOS orders published by their servicing personnel office. All Soldiers will be prepared and processed on CRCRMD1 by the RECLASS Processing Team.
4. Soldiers selected for DA Directed reclassification must comply with the scheduled training and assignment instructions. The reclassification will be effective on the day the Soldier completes training. If the Soldier incurs a service remaining requirement, the Soldier must take appropriate action IAW AR 614-200 and AR 601-280.
5. Requests for reprocessing or cancellation of scheduled training must be fully documented and justified and be processed through the ACOM/Installation/Division Retention Office.
6. POC for this message is SFC Koval at DSN 221-6932.

End of RECLASS Message 10-06

Mr. Bragg, RRB Chief